

Date

To whom it may concern:

Please find attached an updated version of the Industrial Tax Exemption (ITE) program renewal contract affidavit form. This form is being sent to you for execution by the company because the Board has already approved your renewal contract. Absent receipt of the executed affidavit, the renewal contract will not be forwarded to the Governor for approval. If your company has already submitted the affidavit provided earlier, there is no need to execute this affidavit. If you received the prior version of this affidavit, please note that you may either use that form or submit this current form.

The affidavit seeks information regarding corporate good standing in this state and with respect to the operation of the manufacturing facility for which the renewal contract is being sought. That information is limited to whether a) the company has any outstanding delinquent tax liabilities in this state; b) any criminal or civil liabilities arising from environmental violations at the ITE contract site; and 3) any felony convictions. The affidavit allows attachment of explanations of its responses. There will be no adverse action taken by the Board of Commerce and Industry without the opportunity for notice and appearance before the Board.

For all future renewal contracts that you may be seeking to have approved please go to our website, www.OpportunityLouisiana.com, click on incentives and follow the links to the ITE program. Under Next Steps, review the Renewal Contract section for instructions and current forms.

Please let us know if you have any additional questions or concerns.

Sincerely,